



MEETING MINUTES

Meeting Name: Safety Committee
Meeting Date: 1/11/2023 (Monthly); Zoom
Time Begin: 3:00 p.m. • **Time End:** 3:30 p.m.
Facilitator: Brian Puncocher

Topic/Item	Presenter	Allotted Time	Key Points Provide 50 words or less on expected outcome	Category (Use underline to highlight)
Introduction; Personnel/HR	Brian		<ul style="list-style-type: none"> “Thank You” for being here and volunteering on the Safety Committee! 	Discussion Decision Advocacy <u>Information</u> Document
Safety/Safety Videos	Brian		<ul style="list-style-type: none"> Safety video: “Chemical safety and hazard communication” (5:59) 	<u>Discussion</u> Decision Advocacy <u>Information</u> Document
Injury/Illness/Incident Reports	Brian		<ul style="list-style-type: none"> No new injury reports since last meeting. 	Discussion Decision Advocacy <u>Information</u> Document
Questions, comments, discussion	Brian		<ul style="list-style-type: none"> Kattie asked where to access information for MSDSONline. I said it’s available in 2 online locations: CCC homepage and My Clackamas. Also, Bob replied that he and I coordinate at beginning of each Fall term to send out an all-staff email with information on MSDSONline. Kattie asked how the process works with needed corrections found at the walk-throughs... all get submitted as FWOs? I replied that I meet with Bob to determine which required FWOs and which may be corrected by contacting a staff member (clear clutter stacked too high to ceiling, for example). 	
Minutes			Minutes from the last safety meeting will be posted on the website. Any comments and/or corrections, please contact Brian Puncocher. Posted at: http://webappsrv.clackamas.edu/committees/CUDC-SC/	
Upcoming Meeting Dates	Start Time	End Time	Location	
Second Wednesday of each month	3:00 pm	3:30 pm	Zoom	

Invited
Brian Puncocher, Kelly White, TJ McDonough, Kelly Montgomery, Pete Kandratieff, Tatevik Garland, Joan Harrison-Buckley, Jay Leuck, Jennifer Jett, Laura Smith, Michelle Baker, Andrew Daniek, Craig Anderson, Joyce Gabriel, Cindi Woodard, Jann York, Bob Cochran, Tom Sonoff, Travis Swanson, Dale Forney, Mark House, Vanessa Vu, Kattie Riggs.
Attendance
Brian Puncocher, Kelly White, TJ McDonough, Joan Harrison-Buckley, Jay Leuck, Cindi Woodard, Jann York, Bob Cochran, Kattie Riggs

Safety video:

“Chemical safety and hazard communication” (5:59)

<https://www.youtube.com/watch?v=Hvt4sJwrMCQ&list=PLnSZ2Y0efQ1GcZ44hPXwpuj4otVBdqGpZ&index=4&t=66s>